

INDIRA GANDHI NATIONAL OPEN UNIVERSITY, NEW DELHI  
SCHOOL OF MANAGEMENT STUDIES

Date: 23-07-2025

**Guidelines for Submission of Synopsis and Project Report, regarding**

**Course:** MMPP-001: PROJECT COURSE

**Program:** Master of Business Administration (MBA)/ Master of Business Administration (Online) MBA(OL) /Master of Business Administration (Human Resource Management) (MBAHM)/ Post Graduate Diploma in Human Resource Management (PGDIHRM).

With reference to the subject matter cited above all the Regional Centres dealing with the approval of Project Synopsis of Course: MMPP-001: Project Course are requested to ensure the following:

1. The project guide proposed by the learner should fulfil the requisite qualification and experience as mentioned in MMPP-001: Project Course guidelines.
2. In case project guide is an approved academic counsellor of IGNOU, then there is no need to enclose bio-data of project guide, only academic counsellor code is to be mentioned in Project Synopsis Performa.
3. In case project guide is not an approved academic counsellor of IGNOU, then only duly signed bio-data of the guide should be enclosed along with filled in Project Synopsis Performa. There no need to attach qualification and experience certificates of project guide. However, in exceptional cases such documents are required for verification purpose.
4. Project Synopsis Performa must be signed by both the project guide and learner.

This will facilitate timely approval of project synopsis.

Therefore, this is to be forwarded to all the concerned Regional Centres.

Submitted please.

  
Prof. Dhanesh Kumar Khatri  
Coordinator: MMPP-001: Project Course

Director [SOMS]

प्रो. धनेश कुमार खत्री / Prof. Dhanesh Kumar Khatri  
आचार्य (प्र.अ.वि.) / Professor (SOMS)

*Circulate to all RC's with information to the project coordinator (Management discipline) and copy to RSD.*

*Neeti*

23/07/2025  
प्रो. नीति अग्रवाल  
निदेशक (प्र.अ.वि.) इग्नू  
Prof. Neeti Agrawal  
Director (SOMS) IGNOU

